

MINUTES OF A MEETING OF TARVIN PARISH COUNCIL HELD IN THE EDNA ROSE ROOM, TARVIN COMMUNITY CENTRE ON MONDAY 19TH MAY 2025.

PRESENT:

Councillor R Ford (Chairman)
Councillor M Butler (Vice Chairman)
Councillor P Buckley
Councillor C Edwards
Councillor N Poole
Councillor P Ryan
Councillor P Twigg
Councillor M Williams

IN ATTENDANCE:

1 Member of the Public
Parish Council Clerk – Mr M Hassall

APOLOGIES AND REASONS FOR ABSENCE:

Councillor S Dutton (unwell)
Councillor E Lush (Cheshire West and Chester Council Councillor) (family commitment)
Councillor A Sheppard (other commitment)
Cheshire West and Chester Council – Councillor T Cooper

25/016 ELECTION OF CHAIRMAN

RESOLVED: that Councillor Ford be appointed Chairman for the coming year.

25/017 DECLARATION OF ACCEPTANCE OF OFFICE

Councillor Ford signed the Declaration of Acceptance of Office.

25/018 ELECTION OF VICE CHAIRMAN

RESOLVED: that Councillor Butler be appointed Vice Chairman for the coming year.

25/019 APPOINTMENTS TO COMMITTEES AND WORKING GROUPS OF THE PARISH COUNCIL

RESOLVED: that the following be appointed for the coming year:

PLANNING COMMITTEE

All Councillors.

FINANCE WORKING PARTY

Councillors M Butler, R Ford, E Lush, A Sheppard, M Williams

KING GEORGE V PLAYING FIELD WORKING PARTY

(To work with the Clerk to ensure that the day-to-day management of the field was covered and to advise Council and/or the charity on any issues requiring attention)
Councillors P Twigg, M Williams

STREETCARE WORKING PARTY

Councillors R Ford, P Ryan

ADVISORY WORKING PARTY

Councillors Ford, Butler, Twigg

PUBLIC FOOTPATH WORKING PARTY

Councillors P Buckley, P Ryan

GRANTS FOR LOCAL ORGANISATIONS WORKING PARTY

Councillors M Butler, S Dutton, R Ford, P Ryan

SOCIAL MEDIA

Councillor S Dutton – Administrator

Clerk – Moderator

25/020 APPOINTMENTS TO OTHER GROUPS/ ORGANISATIONS

RESOLVED: that the following be appointed for the coming year:

COMMUNITY CENTRE MANAGEMENT COMMITTEE

Councillor N Poole

TARVIN EDUCATIONAL FOUNDATION

Councillor M Williams

CHESHIRE ASSOCIATION OF LOCAL COUNCILS

(Parish Forums)

All Councillors

25/021 KING GEORGE V PLAYING FIELD COMMITTEE

A Committee for the King George V Playing Field Charity (Registered Charity No 1083973) to meet with the main users of the Playing Field. The purpose of the committee is to provide regular face to face contact between all parties and provide an opportunity for issues to be shared. The main users of the field are expected to share an update on their work at each meeting.

RESOLVED: that the following be appointed for the coming year:

Councillors S Dutton, P Twigg. Councillor Twigg to act as Chairman of the Committee.

25/022 DECLARATIONS OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS, AND DISPENSATIONS

25/022.1 New Written Requests for Dispensations

There were no new requests.

25/022.2 Declarations of Interest

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and, if necessary, leave the meeting prior to discussion of that item. No such declarations were made.

Councillors were reminded that they should ensure that their Members Declaration of Interests was up to date.

25/023 OPEN FORUM

PCSO Hannah provided an update on policing matters and highlighted three action/impact mornings taking place later in the week, one of which would be in Tarvin. Items to be covered

in each session would include speed enforcement and use of mobile phones, parking, licensing, and fly tipping. He also encouraged Councillors to publicise a Scams Awareness drop-in session being promoted by the Police and Cheshire Age UK on Thursday 22nd May, between 10.00 and 11.00am in the Community Centre.

Concerns brought to the attention of PCSO Hannath included the use of drugs on the playing field, drug dealing on the playing field car park, and a young person on a motorised bike riding without due care to others.

25/024 MINUTES OF THE MEETING HELD ON 28TH APRIL 2025.

RESOLVED: that the minutes of the meeting held on 28th April 2025 be signed by the Chairman of the meeting as a correct record.

25/025 REPORTS ON MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 28TH APRIL 2025 NOT COVERED BY THE AGENDA

Bench Oscroft (Previous Minute 25/004.1)

The resident completed the refurbishment on 5th May and indicated that he would not be requesting re-imbursement of expenditure. The Clerk had thanked him for his contribution.

25/026 PLANNING MATTERS

25/026.1 Applications and Notices

There were no planning applications or notices for Council to consider.

25/026.2 Enforcement

25/00105/S73 - Change of Use of land for use as traveller site consisting of 1 static caravan, 3 trailer caravans, day room, septic tank and landscaping - amendment to application 20/03392/FUL - Variation of condition 2 approved plans of planning application 21/03690/FUL (allowed on appeal APP/A0665/W/23/3330039) (change of description) – Land at Tarporley Road, Tarvin (Previous Minute 25/006.4)

Councillor Lush (working as a Borough Councillor) had continued to liaise with Planning and had been copying the Clerk into correspondence. The Clerk had forwarded a further photograph of the site, showing breaches of approval, taken on 10th May. An update was awaited.

25/026.3 Correspondence and Councillors meeting with Property Developer

Some Councillors had met with representatives of Gladman Developments Ltd (GDL) on 7th May. Councillors had been informed that the property developer was intending to consult with Tarvin and Ooscroft residents on the development of land off Church Street and then apply to Cheshire West and Chester Council for planning approval.

The proposed residential development would be for up to 60 dwellings, and would include a 30-space car park, sports pitch with space for one U9/U10 football pitch, changing facilities, and a small play space.

Overall conversations had been positive, although Councillors had raised concerns about the position of the car park and size of the football pitch.

Following that meeting the Clerk had made contact with the Chair of Tarvin Athletic Football Club (TAFC) and briefed him. GDL and TAFC had since met.

Immediately prior to the Council meeting GDL had written to the Clerk saying that whilst they would be using the Development Framework Plan which they presented at the meeting with the Councillors for the purpose of the public consultation exercise, they had instructed their master planners to prepare an updated Development Framework Plan which would include the provision of a car park in the north-west parcel (identified as area no.4 on the plan) and also an increased size playing pitch, following their recent discussions with TAFC.

The meeting noted that the public consultation leaflets were expected to be distributed during the coming week, and that the consultation would be open for about four weeks.

25/026.4 Planning Difficulties in Cheshire Villages

25/026.4.1 The Senior Planning Manager at Cheshire West and Chester Council had been asked to provide the scale of growth that was likely to be identified in Tarvin. She had said that she would get back to Council early in May after consulting with two of her colleagues. The Clerk has sent a reminder, asking for the information, but a response was awaited.

25/026.4.2 Councillor Ford reported that he and the Chair of Kelsall Parish Council had spoken on the phone but he wasn't expecting the conversation to develop.

25/027 KING GEORGE V PLAYING FIELD

25/027.1 Tarvin Primary School

The meeting noted that the Primary School had booked the field for their Sports Day on Friday 6th June with Friday 27th June as a reserve day in case of bad weather.

25/027.2 Mobilus Equipment

The report from the manufacturer showed that the equipment was repairable. A new gaiter would be required along with two both handles. Quotes for the repairs and a replacement base were awaited.

RESOLVED: that an order be placed for the equipment parts when the quote was received.

25/027.3 Happy to Chat" Bench

Two quotes had been received, amounting to £1,440.00 and £1,200.00, each plus VAT, and two other contractors had been invited to quote.

RESOLVED (25/027.3.1): that the expenditure be no more than £1,200.00 plus VAT

RESOLVED (25/027.3.2): that if further quotes come in during the coming week that the Clerk be authorised to decide which contractor was giving the best value for money and to authorise the work.

25/027.4 Sutcliffe Nest Swing

The nest swing had been delivered on 16th May and installed on 17th May.

25/027.5 Independent Inspection of Play Equipment

An Independent Inspection of the Equipment on the field had been carried out on 8th May and a copy of the report had been forwarded to Councillors. Whilst many minor repairs were necessary the majority of them appeared to be straight forward.

RESOLVED: that Councillors Twigg and Williams work through the report and authorise the minor repairs with a total spend limit of £2,000 plus VAT. The contractor who installed the Sutcliffe Nest Swing would be the authorised contractor using his standard rate of charging.

25/028 TARVIN EDUCATIONAL FOUNDATION

Councillor Williams reported that the Foundation had suspended its usual grant allocation system and a major review and update of its constitution and broader operational arrangements were underway to ensure that moving forward the Foundation would be able to fulfil the relevant duties and obligations it had as a Foundation and Charity.

The process was proving to be a lengthy and complex exercise which included setting up a new charity and transferring assets such as property and land which had never been registered.

25/029 ROAD SAFETY

Vehicle Activated Signage – Willington Road

No update was available as Councillor Lush was not in attendance, and he had not forwarded an update.

25/030 NEWSLETTER

RESOLVED: not to publish a newsletter next month due to the lack of news items.

25/031 CLERK'S REPORT/CORRESPONDENCE

25/031.1 The following e-mail correspondence had been forwarded to Councillors who were provided with an opportunity to comment on them.

- a. Cheshire Association of Local Councils – E Bulletins
- b. Town and Parish Connections Online Meeting: Planning - 22nd May 2025 - 6pm to 7pm
Places have been booked for Councillors Lush and Twigg
- c. Survey: What do you know about the role of the Police and Crime Commissioner.
- d. ChALC Online Training - Cheshire West and Chester Code of Conduct - 20th May at 6.30pm

25/031.2 Recorded Crime

The meeting noted that in March 2025 there had been 6 recorded crimes in Tarvin Parish – 2 Violence and Sexual Offences (1 Platts Lane Tarvin, 1 Gibson Close), 1 Drugs Related (Grosvenor Road), 1 Anti-Social Behaviour (Millside Close), 1 Public Order (Fairfax Avenue), 1 Other Crime (Hockenhull Lane)

25/031.3 Defibrillator Pads

The meeting noted that new 5-year pads had been ordered and received for the Oscroft Defibrillator.

25/032 FINANCIAL MATTERS

25/032.1 CPRE Annual Membership

RESOLVED: not to renew the membership.

25/032.2 RESOLVED: that the following payments be authorised, and that payments be made by internet banking:

Payee and Detail	Amount to be paid inc. VAT	Amount net of VAT (charge against budget)	Budget Provision available before payment
Cheshire West and Chester Council Return of Grant as per minute 24/217.8.2	1,500.00	1,500.00	N/A
Water Plus Ltd Water - King George V Playing Field – Account to 10th May 2025	30.57	30.57	350.00
Mr J Williamson Reimbursement of Expenditure Replacement fairy lights	79.99	79.99	700.00
Mr M Hassall Reimbursement of Expenditure Defibrillator Pads for Oscroft Defibrillator	189.19	157.66	750.00
Sutcliffe Play Ltd Replacement huck birds nest play equipment	3,723.32	3,102.77	22,999.49
Payroll April 2025	1,550.04	1,550.04	26,362.25

25/032.3 Direct Debits/Other Payments

The meeting noted the following direct debit payments:

British Telecom Plc – 25th April 2025 – Telephone and Internet April 2025 – two venues – £143.22.

Sage UK Ltd - 7th May 2025 - Payroll Software May 2025 - £12.00

25/033 LIST OF OUTSTANDING ITEMS

The list was noted.

25/034 ITEMS FOR PUBLICATION

Councillor Ford offered to provide notes of the meeting for publication.

25/035 DATE OF NEXT MEETING – Monday 23rd June 2025 – 7.15pm - Edna Rose Room, Tarvin Community Centre