

**MINUTES OF A MEETING OF TARVIN PARISH COUNCIL HELD VIA VIDEO-CONFERENCE USING ZOOM SOFTWARE ON MONDAY 23RD NOVEMBER 2020**

**PRESENT:**

Councillor E Lush (Chairman)  
Councillor R Ford (Vice Chairman)  
Councillor D H Cotgreave  
Councillor S Dutton  
Councillor H Flynn  
Councillor J Norrie  
Councillor M Pochin  
Councillor P Ryan  
Councillor P Twigg  
Councillor S Wiley

**IN ATTENDANCE:**

3 Members of the public  
Cheshire West and Chester Council – Councillor H Tonge  
Cheshire West and Chester Council - Councillor J Leather  
Parish Council Clerk – Mr M Hassall

**APOLOGIES AND REASONS FOR ABSENCE:**

Councillor B Dean (work commitment)

**20/116 DECLARATIONS OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS, AND DISPENSATIONS**

**20/116.1 New Written Requests for Dispensations**

There were no new requests.

**20/116.2 Declarations of Interest**

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and, if necessary, leave the meeting prior to discussion of that item. Councillor Twigg declared a Pecuniary Interest in Planning Application 20/03846/FUL as the agent undertaking the work for the applicant and confirmed that she would leave the room for that item. No other declarations were made.

**20/117 OPEN FORUM**

**RESOLVED:** that the Council meeting be adjourned for the Open Forum.

**20/118 PARISH COUNCIL MEETING**

**RESOLVED:** that the Council meeting be reconvened.

**20/119 REPORT ON OPEN FORUM** (This minute was not reported to Council in the formal meeting. It is a record of the items raised in the Open Forum)

Two representatives of Huxley CE Primary School had spoken about the campaign to save the school from closure.

**20/120 MINUTES OF THE MEETING HELD ON 26TH OCTOBER 2020**

**RESOLVED:** that the minutes of the meeting held on 26th October 2020 be signed by the Chairman of the meeting as a correct record.

**20/121 REPORT ON ACTIONS ARISING FROM THE MEETING HELD ON 26TH OCTOBER 2020 NOT COVERED BY THE AGENDA**

**20/121.1 Cheshire Association of Local Councils, online Annual Meeting attended by Councillor Ford.** (Previous Minute 20/095.1)

Councillor Ford reported that:

- a. Affiliation fees for 2021/22 would be held at the same level as 2020/21.
- b. The following motion from Goostrey P.C. was passed, with the scope extended to include all Cheshire Councils with ChALC Executive to consider how best to express the sentiments to the Borough Councils:

“This meeting calls upon the Cheshire Association of Local Councils to lobby Cheshire East Council, including its contractors (such as Ringway Jacobs) to improve communications with Parish Councils by responding to e-mails, phone calls, voicemails, and letters within 15 working days. Where answers cannot be provided immediately, a valid reason and a date for a full response should be provided.”

**20/121.2 Estate Agent and Letting Agent Signs** (Previous Minute 20/112j)

**RESOLVED:** that the Clerk ask Highways to check the signage for safety issues

**20/121.3 Huxley CE Primary School** (Previous Minute 20/112i)

**RESOLVED:** not to respond to the consultation.

**20/122 PLANNING MATTERS**

**20/122.1 Planning Applications**

**20/03832/CAT** - Removal of scots pine, interfering with wall and too big for its position – 3 Church View Cottages, Church Street, Tarvin

Comment: No Objections

**20/03846/FUL** - Outdoor wood burning biomass boiler and flue that will protrude above roof by 1.2m, sited adjacent to existing steel portal building – Mr S Blything, Land off Cross Lanes, Oscroft

Comment: No Objections

**20/03943/FUL** - Single storey extension and new garage – Lyndale, Barrow Lane, Tarvin

Comment: No Objections

**20/03927/FUL** - Installation of rooflights to front, side and rear elevations - 11 Broomheath Lane, Tarvin

Comment: No Objections

**20/04033/LDC** - Certificate of lawful existing use to use The Old Potting Shed as an independent dwelling – Barrow Lane Nurseries, Barrow Lane, Tarvin

Comment: We note the application without comment

**20/122.2 Notices**

None

## **20/123 KING GEORGE V PLAYING FIELD**

### **20/123.1 Annual Inspection of Play Equipment**

The report from Morral Play Services was examined in detail. It was noted that whilst a number of minor repairs were required there were no significant issues.

**RESOLVED: (20/123.1)** that the repairs be carried out during the coming months. Councillor Ryan agreed to undertake some of the work once the area was out of lockdown.

**RESOLVED: (20/123.1.1)** that Councillor Twigg book a Powerwash for April 2021.

### **20/123.2 Grates inside the Children's Play Area**

Concerns were expressed as to the safety of the grates immediately inside the play area gates as they became slippery during wet weather and people had been seen falling on them. The meeting noted that there had not been any previous reports of accidents on, or close to, the grates.

**RESOLVED:** that Councillor Twigg explore options and report back to Council.

## **20/124 REPORT ON STRUCTURAL TESTING OF LIGHTING COLUMNS**

A copy of the structural test report for the columns is attached to the minutes.

It was noted that:

**20/124.1** it was recommended that two of the columns required strengthening of the foundation within the next 6 months and that this would involve excavating around the perimeter of the column to an approximate depth of 400mm and installing a new concrete surround.

**20/124.2** the majority of lanterns were very old sodium lanterns which don't produce great light spread, require a lot more maintenance and were not very energy efficient.

**20/124.3** the five wooden poles were the property of British Telecom

**RESOLVED:** that the Clerk obtain a quotation for improving the foundation of the two columns that required strengthening.

## **20/125 SPECIAL PROJECT**

### **20/125.1 Ridgeway Hedge**

**20/125.1.1** Progress was very slow, mainly due to Covid-19 and it was considered that it would no longer be able to be completed during the present financial year.

**RESOLVED:** to continue to progress the project but to fund it from the 2021/22 project.

**20/125.1.2** Councillor Ryan considered that a budget of £3,000 may not be sufficient for the work

**RESOLVED:** to review the possible cost of the project when preparing the 2021/22 budget

### **20/125.2 Potential New Projects**

Three items were considered.

**RESOLVED: (20/125.2.1)** that the Clerk obtain a quote for a phased replacement of existing lanterns with LED ones

**RESOLVED (20/125.2.2):** that the Clerk and Councillor Lush obtain quotes to replace the black noticeboard on High Street.

**RESOLVED: (20/125.2.3)** not to progress the suggestion of a new bench for the King George V Playing Field at the present time

## **20/126 CHRISTMAS ACTIVITIES**

The meeting noted that:

**20/126.1** 31 Christmas Trees had been ordered from Mr R Briscoe and that they would be put up along High Street and Church Street on 5th December. Thanks were expressed to

Mr James Wright from Hockenhull Hall who would be providing equipment and support to enable the work to be undertaken.

**20/126.2** the Christmas Tree to be housed on High Street close to the Methodist Church was being collected from Williams Wood on the morning of 4th December by a resident from Ashton. Two volunteers would be required to help load onto the trailer at Williams Wood and to offload on High Street. Councillors Ford and Pochin expected to be available.

**20/126.3** Councillor Pochin confirmed that he had purchased additional lights which would be attached to the existing trees on High Street.

**20/127 CALENDAR OF COUNCIL MEETINGS 2021**

**RESOLVED** – that 2021 Parish Council meetings be held on the following dates

January	25	April	26	July	26	October	25
February	22	May	24	August	23	November	22
March	22	June	28	September	27	December	20

**20/128 LIST OF OUTSTANDING ITEMS**

Councillor Ryan reported that considerable improvement work had been carried out on Platts Lane by the landowner. The work on the unrecorded path was ongoing.

**20/129 CLERK’S REPORT/CORRESPONDENCE**

**20/129.1** The following e-mail correspondence had been forwarded to Councillors who were provided with an opportunity to comment on them.

- a. Cheshire Association of Local Councils E Bulletins
- b. Committee on Standards in Public Life – Standards Matter 2: Public Consultation and Public Sector Surveys
- c. The Eddisbury Report – 6th Edition + Special Edition
- d. Cheshire West and Chester Council – Budget Consultation
- e. Cheshire Police – new PCSO info – Jack Makin
- f. Cheshire Police - Cheshire Anti-Bullying Commission Phase One Report virtual launch – 20th November 2020
- g. ICO Newsletter – November 2020
- h. Slides from the CWaC Planning Session attended by Councillor Lush on 4th November 2020
- i. Tarvin Primary School PTA – details of planned fundraising during the coming year. Councillor Norrie reported that he had been informed that one of the editors of Tarvinonline had expressed an inaccurate comment regarding a view alleged to be that of the Parish Council when the Parish Council had not expressed any views.

**RESOLVED:** that Councillor Lush discuss the matter with the editor concerned.

- j. Cheshire Police – Recruiting members to join Audit Committee
- k. 1st Tarvin Scouts AGM – via Zoom – Wednesday 25th November 7.30pm.

There were no volunteers to attend the meeting.

**20/129.2 Correspondence via Post**

A letter from a Ridgeway resident expressing concerns about speeding of traffic on Lower High Street along with safety concerns when turning out of the Ridgeway had been forwarded to Councillors.

**RESOLVED:** that the Clerk ask PCSO Jack Makin to carry out vehicle speed checks on Lower High Street using their tru-cam equipment.

**20/130 FINANCIAL MATTERS****20/130.1 September/October 2020 Payments**

Councillor Ford had confirmed in writing that the payments approved at the September and October Council Meetings had been made as approved by the meetings and that the payments between meetings were as stated.

**20/130.2 RESOLVED:** that the following payments made since the October meeting be approved.

<b>Payee</b>	<b>Detail</b>	<b>Amount to be Paid</b>
<b>VAT</b>	<b>Net Amount to Charge against budget</b>	<b>Budget available before payment</b>
<b>Groundforce Landscape Ltd</b>	Grass Cutting King George V Playing Field + Millennium Garden + Oscroft Green October 2020	<b>358.09</b>
59.68	298.41	1,316.03
<b>Mr S Wiley</b>	Re-imburement of Expenditure - Zoom – October 2020	<b>14.39</b>
2.40	11.99	378.06
<b>Deva Print Ltd</b>	Printing Newsletter November 2020	<b>178.00</b>
0.00	178.00	1,800.00

**20/130.3 RESOLVED:** that the following payments be authorised, and that payments be made by internet banking:

<b>Payee</b>	<b>Detail</b>	<b>Amount to be Paid</b>
<b>VAT</b>	<b>Net Amount to Charge against budget</b>	<b>Budget available before payment</b>
<b>Then Media Ltd</b>	Annual Website Hosting Fee. Year to 31st October 2021	<b>136.80</b>
22.80	114.00	557.30
<b>Mr M Hassall</b>	Re-imburement of Expenditure – Domain fee 2 years to November 2022 £28.78 Red and White Hazard Tape for Playing Field £4.99	<b>33.77</b>
0.00	28.78	443.30
<b>Mr M Stallard</b>	Planning Objection Advice/Letter	<b>840.00</b>
0.00	840.00	
<b>Morrall Play Services Ltd</b>	Annual Inspection of the Play Equipment on the King George V Playing Field	<b>54.00</b>
9.00	45.00	1,500.00
<b>Grid Civils Ltd</b>	Structural Testing of Lighting Columns as approved by Council under Minute 20/086	<b>2,148.00</b>
358.00	1,790.00	1,500.00
<b>Payroll</b>	November 2020	<b>1,340.24</b>
0.00	1,340.24	9,193.79

**20/130.4 Direct Debit**

The meeting noted the following payment that had been made by direct debit:  
British Telecom Plc – 29th October 2020 - Telephone and Internet October 2020 – £117.56

**20/130.5 King George V Playing Field, Tarvin - Registered Charity No 1083973**

The meeting noted that the Clerk had completed the online Annual Return with the Charity Commission

**20/131 TOPICS FOR TARVIN ONLINE**

**RESOLVED:** that articles be written on Annual Inspection of the Play Equipment, Lower High Street concerns raised by the resident, Christmas Lights, and Special Projects.

**20/132 DATE OF NEXT MEETING** – Monday 21st December 2020 – 7.15pm – via Zoom software

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