

**MINUTES OF A MEETING OF TARVIN PARISH COUNCIL HELD IN THE EDNA ROSE ROOM, TARVIN COMMUNITY CENTRE ON MONDAY 22ND NOVEMBER 2021.**

**PRESENT:**

Councillor R Ford (Chairman)  
Councillor E Lush (Vice Chairman)  
Councillor D H Cotgreave  
Councillor S Dutton  
Councillor S Parker  
Councillor M Pochin  
Councillor P Ryan  
Councillor P Twigg

**IN ATTENDANCE:**

3 Members of the Public  
Cheshire West and Chester Council – Councillor H Tonge  
Parish Council Clerk – Mr M Hassall

**APOLOGIES AND REASONS FOR ABSENCE:**

Councillor B Dean (work commitment)  
Councillor H Flynn (family commitment)  
Cheshire West and Chester Council – Councillor J Leather

**21/126 DECLARATIONS OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS, AND DISPENSATIONS**

**21/126.1 New Written Requests for Dispensations**

There were no new requests.

**21/126.2 Declarations of Interest**

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and, if necessary, leave the meeting prior to discussion of that item. Councillors Ford and Lush declared personal interests in Minute 21/142.3 as they were being re-imbursed for expenditure incurred.

No other declarations were made.

**21/127 OPEN FORUM**

**RESOLVED:** that the Council meeting be adjourned for the Open Forum.

**21/128 PARISH COUNCIL MEETING**

**RESOLVED:** that the Council meeting be reconvened.

**21/129 REPORT ON OPEN FORUM** (This minute was not reported to Council in the formal meeting. It is a record of the items raised in the Open Forum)

**21/129.1** A resident had spoken about the issue of parking fines that had been given out to some residents of Bye Pass Road in September but later rescinded by Cheshire West and Chester Council. He had indicated that he had complained to Cheshire West and Chester Council and a surveyor had informed him that as the pathway between the Tarvin roundabout and the road to Ashton was less than two metres wide the shared use path was not legal. Borough Councillor Harry Tonge had indicated that his initial response was that the two metre was simply guidance and not definitive but that he would follow this up.

The Clerk and Chairman had offered to attend a meeting with the resident and the surveyor.

**21/129.2** Another resident raised the following three issues:

- the difficulty of turning right at the top of the High Street by the New Village restaurant. He had asked whether the hedge running alongside the restaurant could be cut back and/or the speed limit on the A54 be reduced to 30 mph along that stretch of road
- he had wondered whether Park Lane could be made one way, with only turning off the A54 allowed
- the gutters, particularly around Crossfields were overgrown with weeds and should be dealt with.

**21/129.3** Cheshire West and Chester Councillor H Tonge had confirmed that he was still working with highways and United Utilities on the blocked ditch off Tarporley Road and the flooding at the bottom of Hockenhull Avenue. He had also highlighted a number of live consultations being carried out including draft revised parking standards, budget, and All Age Carers Service.

### **21/130 MINUTES OF THE MEETING HELD ON 25TH OCTOBER 2021.**

**RESOLVED:** that the minutes of the meeting held on 25th October 2021 be signed by the Chairman of the meeting as a correct record.

### **21/131 REPORTS ON MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 25TH OCTOBER 2021 NOT COVERED BY THE AGENDA**

There were no items under this heading.

### **21/132 CO-OPTION OF COUNCILLOR**

One application had been received.

**RESOLVED:** that Mr Mark Butler be appointed to serve until the next election.

### **21/133 PLANNING MATTERS**

#### **21/133.1 Planning Applications**

**RESOLVED:** that the following comments be made on the planning applications submitted:

**21/03965/FUL** – Single storey rear extension, alteration to roof to include extension to first floor, addition of rooflights and cladding to rear, alterations to windows and doors - The Byre, Pool Bank Farm, Pool Bank, Tarvin

Comment: No Objections

**21/04459/TPO** – 1x oak - crown reduction. Cut back branches overhanging into garden of 55 Hockenhull Avenue - to match the owners side which will round the tree off - 20 Hallfields Road, Tarvin

Comment: No Objections

**21/03331/FUL** – Demolition of existing shed and extension of garage – Somerset, Shay Lane, Tarvin

Comment: No Objections

**21/04305/FUL** - Renovation of existing cottage with two-storey side extension - Albany Cottage Weetwood

Comment: No Objections subject to the application being in accordance with Local Plan policies.

**21/133.2 Notices**

**21/03206/FUL** - Remove existing 1.2m high fencing to the front and rear of the school to new 2m high fencing - Tarvin Primary School Heath Drive Tarvin – **APPLICATION WITHDRAWN** – Permitted Development (for schools only)

**21/01977/OUT** - Erection of one dwelling - Land Adjacent to 12 Small Holdings, Tarporley Road, Tarvin – **REFUSED**

**21/02289/FUL** - Conversion of outbuilding to form single dwelling - Long Acre, Broomheath Lane, Bruen Stapleford - **PERMISSION**

**21/134 KING GEORGE V PLAYING FIELD**

**21/134.1 Legal Agreement Re CCTV**

The Scout Association Board and local Scout Group had both signed the document. Confirmation was awaited from Cullimore Dutton that the whole process had been completed.

**21/134.2 Dogs on the Field**

A copy of correspondence between Regulatory Services and the Clerk had been forwarded to Councillors prior to the meeting. The meeting noted the comments about:

- Dogs to be placed on a lead at the request of an authorised officer
- Dog walkers to carry the means to pick up foul and to pick up foul
- No more than 6 dogs per person to be walked at one time.

Councillor Twigg reported that the new signage instructing those with dogs to keep them on a lead had been installed earlier in the day.

**21/134.3. Annual Inspection of Play Equipment**

The report from Morral Play Services was examined in detail. It was noted that there were no significant issues and the majority of minor repairs had either already been carried out or orders had been placed for the work to be undertaken.

**21/134.4 Community Amenity Operative**

The meeting noted that the Community Amenity Operative had been absent from work since the end of October. Three Councillors, along with the Clerk and Councillor Twigg, offered to cover her duties until she returned to work.

**21/134.5 Vegetation in the Children’s Play Area**

A quotation of £1,000 had been received to remove the vegetation at the rear of the play area and level the ground in order for grass seed to be sewn. A further quote would be obtained.

**21/134.6 Removal of Grids within the Children’s Play Area**

Two quotations had been received, one for £1,274.66 plus VAT and one for £1,440.00 plus VAT.

This item was dealt with at the same time as minute 21/135.

**RESOLVED:** that the quotation of £1,440 be approved.

**21/135 RIDGEWAY PROJECT**

The following quotes had been received:

Ridgeway Ramp

Document	Contractor A	Contractor B
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Quotation dated 24/08/21	5870.00	
Contractor B		7263.51
Quote Ref HC9476 dated 07/10/21		
Quote dated 07/10/21		
Pedestrian Hoop Barriers TPC purchase		

#### KGV Playing Field - remove grates and tarmac

Quotation dated 15/11/21		1274.66
Quotation dated 21/11/21	1440.00	
Sub Total	7310.00	8538.17
Add TM	340.00	
Hoop Barriers	130.80	
Total	7780.80	8538.17

**RESOLVED:** that the quotation from Contractor A be approved

#### 21/136 CALENDAR

**RESOLVED:** – that 2022 Parish Council meetings would be held on the following dates

January	24	April	25	July	25	October	24
February	28	May	23	August	22	November	28
March	28	June	27	September	26	December	19

#### 21/137 TARVIN VILLAGE QUIZ 2022

**RESOLVED:** that Council enter a team in the competition to be held on 7th and 14th January. Councillors Dutton, Ford, Lush, Parker, and Twigg offered to make up the team.

#### 21/138 ASSIMILATION BUDGET

**21/138.1 RESOLVED:** that the work along Tarporley Road from Brown Heath Farm to Cross Lanes be approved.

**21/138.2** Concerns were raised about various overgrown hedges within the Parish

**RESOLVED:** that Councillors make a list any overgrown hedges that they notice whilst delivering Tarvin Times and that the lists be put together at the next meeting.

Councillor Pochin offered to produce an appropriate map of the Parish.

#### 21/139 NOTICEBOARD – HIGH STREET

The new noticeboard was ready to be installed. Councillors Ford and Pochin volunteered to arrange for the old board to be removed and the new one installed.

#### 21/140 REMEMBRANCE/POPPIES

**RESOLVED:** not to purchase poppies for lampposts but to increase the annual donation to the Royal British Legion.

#### 21/141 CLERK'S REPORT/CORRESPONDENCE

**21/141.1** The following e-mail correspondence had been forwarded to Councillors who were provided with an opportunity to comment on them.

- a. Cheshire Association of Local Councils E Bulletins
- b. Cheshire West and Chester Council – Tackling Climate Emergency - Inspire
- c. Police and Crime Commissioner for Cheshire - Police and Crime Plan 2021-24
- d. Police and Crime Commissioner for Cheshire - Stakeholder bulletin - Launch of the Autumn Survey 2021
- e. Tarvin Scouts – Invitation to attend their online AGM – Monday 22nd November 2021 – 6.45pm
- f. Cheshire West and Chester Council - Integrated Sustainable Transport Taskforce – online meeting 22nd November – 1pm to 2.30pm
- g. Gladman Ltd – request for meeting – Councillors Ford, Dean, and Lush would be meeting with their representatives at the end of November and would report back to Council
- h. Cheshire West and Chester Council - Connections Event: Security for Council Members - Wednesday 24th November 6pm to 7pm
- i. Cheshire West and Chester Council - A draft revision of the Parking Standards Supplementary Planning Document (SPD) has been prepared for consultation between 15th November 2021 and 13th December 2021.

**21/141.2 King George V Playing Field, Tarvin** - Registered Charity No 1083973

The meeting noted that the Clerk had completed the online Annual Return for 2021 with the Charity Commission

**21/141.3 Oscroft Defibrillator**

The door to the defibrillator cabinet needed to be replaced as the hinge on the left hand side had broken off the door.

**RESOLVED:** that a quotation of £146.50 be approved.

**21/142 FINANCIAL MATTERS**

**21/142.1 September and October 2021 Payments and Payments between meetings**

Following the October meeting and before payments were released an amended invoice had been received from Water Plus Ltd showing actual usage rather than estimated usage. The new invoice amounted to £62.06 so that had been paid rather than the estimated bill of £78.64.

Councillor Ford had confirmed in writing that the payments approved at the September and October Council Meetings had been made as approved by the meeting with the exception of Water Plus Ltd, as mentioned above, and that the payments between meetings had been made as stated

**21/142.2 RESOLVED:** that the following payments made since the October meeting be confirmed:

<b>Payee</b>	<b>Detail</b>	<b>Amount to be Paid</b>
<b>VAT</b>	<b>Net Amount to Charge against budget</b>	<b>Budget available before payment</b>
<b>Groundforce Landscape Ltd</b>	Grass Cutting King George V Playing Field, Millennium Garden, Oscroft Green October 2021	<b>444.41</b>
74.07	370.34	1,249.90
<b>Wicksteed Leisure Ltd</b>	Rocking Horse Plastic Seat	<b>63.00</b>
10.50	52.50	891.39

**21/142.3 RESOLVED:** that the following payments be authorised, and that payments be made by internet banking:

<b>Payee</b>	<b>Detail</b>	<b>Amount to be Paid</b>
VAT	Net Amount to Charge against budget	Budget available before payment
<b>Then Media Ltd</b>	Annual Website Hosting Fee. Year to 31st October 2022	<b>136.80</b>
22.80	114.00	671.85
<b>Cullimore Dutton</b>	Professional Fees covering the period from July 20 to Oct 21	<b>2,217.00</b>
369.50	1,847.50	520.00
<b>Scout Association</b>	Fees re Scout and Guide Legal Agreement	<b>540.00</b>
90.00	450.00	0.00
<b>Mr E Lush</b>	Reimbursement of Expenditure – New Noticeboard for High Street	<b>41.96</b>
0.00	41.96	557.85
<b>Mr R Ford</b>	Reimbursement of Expenditure – Christmas Lights and Batteries	<b>89.40</b>
0.00	89.40	500.00
<b>Deva Print Ltd</b>	Tarvin Times – November 2021	<b>175.00</b>
0.00	175.00	1,150.00
<b>Society of Local Council Clerks</b>	Membership Fee 2022	<b>171.00</b>
0.00	171.00	204.56
<b>Payroll</b>	November 2021	<b>1,550.66</b>
0.00	1,550.66	8,005.16

#### **21/142.4 Direct Debit**

The meeting noted the following direct debit payment.

British Telecom Plc

29th October 2021 – Telephone and Internet October 2021 – two venues - £152.40

#### **21/143 LIST OF OUTSTANDING ITEMS**

The report was noted.

#### **21/144 TOPICS FOR TARVINONLINE AND FACEBOOK**

Items raised in the open forum, dogs on the field, annual inspection of the play equipment, new Councillor

**21/145 DATE OF NEXT MEETING** – Monday 20th December 2021 – 7.15pm – Edna Rose Room, Tarvin Community Centre