

MINUTES OF A MEETING OF TARVIN PARISH COUNCIL HELD IN THE EDNA ROSE ROOM, TARVIN COMMUNITY CENTRE ON MONDAY 22ND OCTOBER 2018

PRESENT:

Councillor P Ryan (Chairman)
Councillor E Lush (Vice Chairman)
Councillor D H Cotgreave
Councillor B Dean
Councillor H Flynn
Councillor R Ford
Councillor C Jones
Councillor P Twigg
Councillor S Wiley

IN ATTENDANCE:

1 Member of the Public
Parish Council Clerk – Mr M Hassall

APOLOGIES:

Councillor M Lloyd (holiday), Councillor M Pochin (holiday), Borough Councillor J Leather

18/142 DECLARATIONS OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS, AND DISPENSATIONS

18/142.1 New Written Requests for Dispensations

There were no new requests.

18/142.2 Declarations of Interest

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and, if necessary, leave the meeting prior to discussion of that item. Councillor D H Cotgreave declared a Pecuniary Interest in Minute 18/150.1 and Councillor P Twigg declared a similar interest in Minute 18/150.2. Both indicated that they would leave the room at the appropriate time. Councillor Jones declared a Family, Friend, and Close Associate Interest in Planning Application 18/03613/OUT.

No other declarations were made.

18/143 OPEN FORUM

RESOLVED: that the Council meeting be adjourned for the Open Forum.

18/144 PARISH COUNCIL MEETING

RESOLVED: that the Council meeting be reconvened.

18/145 REPORT ON OPEN FORUM (This minute was not reported to Council in the formal meeting. It is a record of the items raised in the Open Forum)

A resident living on The Ridgeway had asked Council to request no night work as a condition of any approval of Planning Application 18/03674/FUL

18/146 MINUTES OF THE MEETING HELD ON 24TH SEPTEMBER 2018

RESOLVED: that the minutes of the meeting held on 24th September 2018 be signed by the Chairman as a correct record.

18/147 REPORT ON ACTIONS ARISING FROM THE MEETING HELD ON 24TH SEPTEMBER 2018 NOT COVERED BY THE AGENDA

Wooden Bench Church Street (Previous Minute 18/128)

The new bench had been installed on 17th October 2018.

18/148 PLANNING MATTERS

18/148.1 Planning Applications

18/03625/FUL – Replacement Dwelling - Oak Tree Cottage Ryecroft Lane Bruen Stapleford

Comment: No Objections

18/03674/FUL- Addition of cold room, alteration of existing cage enclosure and proposed new refrigeration plant located within new fenced enclosure – Co-op, 2 By Pass Road, Tarvin

Comment: We have no objections to the proposal. However, due to the location of the Co-op we consider that the following conditions must be included if permission is granted. No development shall take place until a site-specific Construction Environmental Management Plan has been submitted to and been approved in writing by the Council. The plan must demonstrate the adoption and use of the best practicable means to reduce the effects of noise, vibration, dust and site lighting. The plan should include, but not be limited to:

Given the close proximity of the site from residential properties - Procedures for maintaining good public relations including complaint management, public consultation and liaison;

Arrangements for liaison with the Council's Pollution Control Team;

All works and ancillary operations which are audible at the site boundary, or at such other place as may be agreed with the Local Planning Authority, shall be carried out only between the following hours:

8.00am and 6.00pm on Mondays to Fridays and at no time on Saturdays, Sundays and Bank Holidays;

Deliveries to and removal of plant, equipment, machinery and waste from the site must only take place within the permitted hours detailed above;

Procedures for emergency deviation of the agreed working hours;

Control measures for dust and other air-borne pollutants. This must also take into account the need to protect any local resident who may have a particular susceptibility to air-borne pollutants;

Measures for controlling the use of site lighting whether required for safe working or for security purposes.

Reason: In the interests of the amenities of surrounding adjacent residential occupiers.

18/03613/OUT - Outline application with some matters reserved for demolition of existing house and outbuildings and erection of replacement dwelling with detached garage – Broomacres, Broomheath Lane, Stapleford

Comment: We have no objection in principle to the outline application providing that it meets all the requirements of the Local Plan Policies. We look forward to receiving a full application for consideration.

18/03240/FUL - Demolition of existing out building and shed and erection of garage, log store – Springfield, Willington Lane, Weetwood

Comment: No Objections

18/148.2 Notices

There were no notices.

18/148.3 LICENSING

18/01110 - Application for a variation to the existing premises licence to amend the start and end times of licensable activities. Also, to change the layout of the premises as per the plan submitted to the licensing authority - Pryors Hayes Golf Club, Willington Road, Oscroft

Comment: We request no change to the existing licensing times due to the considerable noise effect on neighbours.

18/149 KING GEORGE V PLAYING FIELD

18/149.1 Scout and Guide Movement – Legal Agreement

There had been a minor delay in completing the agreement as an updated Ordnance Survey Map of the immediate area had needed to be obtained with the exact position and direction of the CCTV Cameras shown. The map had been provided by Cullimore Dutton and the Clerk had added the camera positions and returned the document to Cullimore Dutton on 16th October.

18/149.2 Tennis Club – Legal Agreement

There had not been any comments from members of the public following the advert being placed in the Chester Standard newspaper. The Clerk had completed and forwarded the application to Fields in Trust.

18/149.3 Painting Main Gates (2 large and 2 small)

The contractor expected to carry out the work during the coming month, subject to the weather conditions.

18/149.4 Scout and Guide Movement

Councillor Ryan had offered to help the Scout and Guide Movement with the work. A response was awaited.

18/149.5 Section 106 Funding

The following three quotations were considered by the meeting:

HAGS – cost £30,000.00, Kompan - £27,912.60, Proludic £26,140.00

RESOLVED: (18/149.5.1) that the Clerk forward the quotes to Cheshire West and Chester Council with the recommendation that the order be placed with Kompan as it was considered that their equipment was the most appropriate for teenagers

RESOLVED: (18/149.5.2) that the order be placed with Kompan as soon as Cheshire West and Chester Council had confirmed that it was acceptable to proceed with the project.

The meeting noted that Councillors Twigg and Ryan would be meeting with Kompan on site to work through the proposal and quote and to make any necessary minor amendments to ensure that everything was clear.

18/149.6 Lighting Project

Councillor Twigg confirmed that the lighting project was progressing and that an onsite meeting had been arranged with the lighting company would be taking place on 25th October 2018.

18/150 NEIGHBOURHOOD PLAN

18/150.1 Update

A copy of a report from Councillor Lush, on behalf of the Steering Group, is attached to the minutes.

18/150.2 Gladman Ltd response to Neighbourhood Plan consultation.

RESOLVED: not to meet with representatives of Gladman Ltd to discuss their document.

18/151 ACTION FOR A51 - PARISH COUNCILS MEETING

A copy of the report on the meeting held on 8th October 2018 is attached to the minutes.

18/152 INSURANCE

When the Clerk received the full schedules from Inspire via Axa he had found an error as a couple of items had not been included. The Broker had confirmed their error, corrected it, and forwarded three updated quotes as follows:

Inspire via Axa £1,763.10, Hiscox £1,941.01, Ecclesiastical £2,017.05

In each case a broker £50.00 Administrative Charge needed to be added to the above.

As Inspire via Axa was still the lowest the Clerk had accepted their quote and three-year agreement. The premium paid was £1,724.95.

18/153 FORGE WAY LIGHTING

None of the lighting had been working along Forge Way and two complaints had been received. The Clerk had spoken to Cheshire West and Chester Council who had confirmed that the lighting was not their responsibility as the area had not been adopted. The Clerk had then spoken to the Developer who had said that the lighting was the responsibility of the residents along Forge Way and the residents at 63 High Street. A resident had informed Councillor Cotgrave that she was in conversation with one of the Forge Way residents about the matter.

18/154 NEWSLETTER

Articles were requested by 31st October 2018

18/155 LIST OF OUTSTANDING ITEMS

18/155.1 The list was noted.

18/155.2 The meeting noted that a resident had written to the Clerk complaining about the lack of progress regarding Item 2.4 (A54 New Crossing) and that the Clerk had provided the resident with a written update.

18/156 A51 ROAD – TARVIN BY-PASS FLOODING

The meeting noted that the problem of flooding that had occurred at the beginning of the year had not been resolved by Cheshire West and Chester Council. A new enquiry had been raised (No 4846677).

18/157 CLERK'S REPORT/CORRESPONDENCE

18/157.1 The following e-mail correspondence had been forwarded to Councillors. Councillors were provided with an opportunity to comment on them.

a. Cheshire Association of Local Councils E Bulletins

b. Cheshire Community Action – Annual General Meeting – 7th November 2018

RESOLVED: (18/157b) that Councillor Lush represent Council.

c. Cheshire West and Chester Council – Review of Polling Districts and Stations

d. Scouts AGM – Monday 12th November – 7pm – Council had been invited to send a representative

RESOLVED: (18/157d) that Councillor Ryan represent Council

e. Police and Crime Commissioner – Invite to a meeting Tuesday 13th November – 6.30pm – Ellesmere Port Police Station

18/157.2 Letter Re Pryors Hayes Golf Club

A copy of a letter of complaint sent to Pryors Hayes Golf Club by a resident living close to the club had been received. Concerns had been raised regarding the excessive noise from a firework display on 29th September. Since the letter had been received the Golf Club had written to some residents explaining the reasons for holding the event, apologising for the noise, and stating that there would not be a similar repeat event.

RESOLVED: that the Clerk respond to the resident who wrote the original letter

18/157.3 Cheshire Association of Local Councils Annual Meeting

Thursday 25 October 2018 – (7.00 till 9.00pm at Middlewich Civic Hall)

RESOLVED: that Councillors Ford and Ryan represent Council

18/157.4 CWaC Scrutiny Committee Meeting

The Clerk reported that Borough Councillor Leather was attending a Scrutiny Meeting where the performance of Highways was being discussed. Councillor Leather had asked the Clerk whether Tarvin would like to make any comment based on experience. The Clerk had informed Councillor Leather that at best Highways performance could be described as extremely poor and had highlighted six examples supporting that view.

18/158 FINANCIAL MATTERS

18/158.1 September 2018 Payments

Councillor Ford had confirmed in writing that the payments made by the Clerk were as approved by Council.

18/158.2 Payments made between Meetings

The meeting noted that the invoice from Cullimore Dutton for £225.20 re Scout and Guide Hut Legal Agreement, including the cost of the Ordinance Survey Map of the immediate area of the Scout Hut ,had been paid.

18/158.3 RESOLVED: that the following payments be authorised and that payments be made by internet banking:

Payee	Detail	Amount to be Paid
VAT	Net Amount to Charge against budget	Budget available before payment
Fastrack Maintenance Ltd	Grass Cutting September 2018	433.82
72.30	361.52	1,634.02
John Robertson Ltd	Bench – Church Street	392.40
65.40	327.00	1,290.00
Cullimore Dutton	Easement to Tennis Club – charges from 30 July to 24 September 2018	220.80
36.80	184.00	0.00
Mr M Hassall	Re-imbusement of Expenditure 165 Ceramic Poppies	796.66
Scottish Power	Electricity Qtr. to September 2018	273.92
13.04	260.88	1,886.76

St Andrews Church	Annual Donation Re Maintenance of the War Memorial	100.00
0.00	100.00	100.00
Mr M Hassall	Clerks Expenses Qtr. to 30th September 2018 Home Allowance £52.00 Postage £5.73	57.73
0.00	57.73	197.08
Payroll	October 2018	1,281.80
0.00	1,281.80	6,529.08
101 Electrical	Replace HRC fuse in BT Box	25.00
0.00	25.00	124.16
Mr P Ryan	Duckers Well Additional Materials	58.45

18/158.4 RESOLVED: that the following payment be authorised, and that payment be made by cheque:

Payee	Detail	Amount to be Paid
VAT	Net Amount to Charge against budget	Budget available before payment
Royal British Legion Poppy Appeal	Wreath	100.00
0.00	100.00	100.00

18/158.5 Direct Debit

The meeting noted that the following payment had been made by direct debit:
British Telecom Plc – 1st October 2018 - Telephone and Internet September 2018 –
£114.82

18/158.6 Management Accounts Qtr. to 30th September 2018

Management Accounts for the year to 30th September 2018 were presented and accepted.

18/159 TOPICS FOR TARVINONLINE

RESOLVED: that articles be written on Neighbourhood Plan, A51, Section 106 Funding, Co-op Application, and Pryors Hayes Golf Club licensing hours

18/160 DATE OF NEXT MEETING - Monday 26th November 2018 – 7.15pm - Edna Rose Room, Tarvin Community Centre.