

MINUTES OF A MEETING OF TARVIN PARISH COUNCIL HELD IN THE EDNA ROSE ROOM, TARVIN COMMUNITY CENTRE ON MONDAY 23RD SEPTEMBER 2024.

PRESENT:

Councillor R Ford (Chairman)
Councillor E Lush (Vice Chairman and Cheshire West and Chester Council Councillor)
Councillor P Buckley
Councillor M Butler
Councillor S Dutton
Councillor P Ryan
Councillor A Sheppard
Councillor M Williams

IN ATTENDANCE:

No members of the public
Parish Council Clerk – Mr M Hassall

APOLOGIES AND REASONS FOR ABSENCE:

Councillor N Poole (unwell)
Councillor P Twigg (business commitment)
Cheshire West and Chester Council – Councillor T Cooper

24/113 DECLARATIONS OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS, AND DISPENSATIONS

24/113.1 New Written Requests for Dispensations

There were no new requests.

24/113.2 Declarations of Interest

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and, if necessary, leave the meeting prior to discussion of that item. No such declarations were made.

24/114 OPEN FORUM

As there were no members of the public present the meeting was not adjourned for the Open Forum.

24/115 MINUTES OF THE MEETING HELD ON 19TH AUGUST 2024.

RESOLVED: that the minutes of the meeting held on 19th August 2024 be signed by the Chairman of the meeting as a correct record.

24/116 REPORTS ON MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 19TH AUGUST 2024 NOT COVERED BY THE AGENDA

National Planning Policy Framework (Previous Minute 24/106)

The meeting noted that five Councillors and the Clerk had met on 4th September and completed the online survey.

24/117 CO-OPTION OF COUNCILLOR

There had been no applications so the post would be readvertised.

24/118 PLANNING MATTERS

24/118.1 Planning Applications

RESOLVED: that the following comments be made on the planning applications submitted:

24/02299/TPO - Multi stemmed Beech tree (T1) - Reduce crown by 1.5-2m or to nearest pruning points. Maple tree (T2) - pruning as required to avoid damage to neighbouring property - Websters Cottage, 39 High Street, Tarvin

Comment: No objection

24/02571/FUL - Two storey rear extension, single storey front and rear extensions, pitched roof to front dormer, render to ground floor front and north-west side elevations - The Swallows, Shay Lane, Oscroft

Comment: As long as the size of the project is within planning regs, and given the materials to be used, and minimal impact on the neighbours we have no objection.

24/02750/CAT – T1 Silver Birch 20% Crown Reduction (Continued Management prune back to previous cuts) T2 Silver Birch 20% Crown Reduction (Continued Management prune back to previous cuts) T3 Silver Birch 20% Crown Reduction (Continued Management prune back to previous cuts) T4 Ash 20% Crown Reduction (Continued Management prune back to previous cuts) T5 Spruce 50% Crown Reduction (Too tall possibility of being blown over in strong winds - 1 The Sheaf, Broomheath Lane, Hockenhull

Comment: No objection

24/118.2 Notices

24/01965/FUL - Erection of two storey garage - West Brook House, Kelsall Road, Tarvin - **WITHDRAWN**

24/01117/FUL – Extension to conservatory, with new roof and removal of chimney - 5 Arden Close Tarvin - **PERMISSION**

24/02193/FUL - Erection of single storey detached garage with car port (resubmission of 18/01426/FUL) - Brook House Farm, Kelsall Road, Chester – **REFUSED**

24/119 KING GEORGE V PLAYING FIELD

24/119.1 Water Plus – Drain (Previous Minute 24/099.1)

Councillor Ryan confirmed that the work would be carried out on the same day as the defibrillator was installed outside the Community Centre.

24/119.2 Grass Matting

A complaint had been received about the worn grass mats under play equipment at the top of the field. The meeting noted that Councillor Twigg was looking to obtain a quote for either some spongy safety surfacing or a few tons of soil with new matting laid on top.

24/120 DEFIBRILLATOR

Outside Tarvin Community Centre

The matter was progressing. The defibrillator steel support frame had been completed by a contractor and was being painted by Councillor Ryan. An invoice for £240.00 from the contractor was awaited.

24/121 ROAD SAFETY

Vehicle Activated Signage

24/121.1 Vehicle Activated Signage Tarpoley Road

The signage had been installed on 12th September 2024.

RESOLVED: that the Clerk encourage the resident that had objected to signage on Willington Road to view the new sign and see it in action as it was considered that any light reflection from the equipment was minimal.

24/121.2 Vehicle Activated Signage Willington Road

An update from Highways was awaited.

24/121.3 Article in Tarvin Times regarding Vehicle Activated Signage Willington Road.

The Clerk had received three e-mails from residents living on Willington Road. All supported the introduction of signage on Willington Road. One also felt that the chevrons should be reinstated on the bend just before the golf course when travelling towards Oscroft.

RESOLVED: that the Clerk ask Highways to reinstall the chevrons.

24/121.4 Highways response regarding their policy on the use of speed bumps

Highways had responded as follows:

The provision of physical traffic calming measures, such as speed humps or cushions has greatly reduced over recent years. This is because the available funding has mainly been used to resurface our existing highway network reducing further deterioration. Any additional traffic calming measures would need to be considered as part of identified road safety schemes (where injury accidents are prevalent) or secured through planning approvals (Section 106) or other external sources.

24/122 TREE - CHURCH STREET TARVIN

Some of the residents along the lane had been consulted regarding the best day/time to undertake the work and the contractor would be asked to remove the tree during the next couple of weeks.

24/123 OFFICIAL E-MAIL ADDRESSES

Cheshire Association of Local Councils (ChALC) had reported that 38 councils (24%) from across the ChALC area had a gov.uk domain and many were moving towards gov.uk e-mail addresses. Feedback regarding suppliers was shared with the meeting.

RESOLVED: that Council set up gov.uk addresses for the website and for the Clerk with Parish Online. The cost was expected to be £100.00 per year with a government grant of £100.00 covering the first year's costs.

24/124 DRAINAGE – OSCROFT

An update was awaited from Borough Councillor Cooper. Following discussion, during which it was noted that the resident who had made the original complaint had died, Councillor Lush was asked to follow the matter up with Borough Councillor Cooper.

24/125 INSURANCE

Parish Council Insurance was due for renewal on 1st October 2024 and the long-term agreement had come to an end. The premium paid in September 2023 was £1,943.18. The Clerk had requested three quotations from the broker and the best quote came in from the existing insurer, Hiscox at £2,009.84.

RESOLVED: that the quote be accepted, and the Clerk sign a new three-year agreement.

24/126 PARISH AUTUMN CLEAN UP

The meeting noted that the clean-up would be held on Saturday 19th October. Councillor Butler indicated that he would not be available on the day to lead the Oscroft clean-up and so would be encouraging a resident to lead it.

24/127 BENCH OSCROFT

The bench on the green at Oscroft was in need of staining.

RESOLVED (24/127.1): to have the work done in the Spring 2025 and to add the item to the March 2025 Council meeting agenda.

RESOLVED (24/127.2): to publicise the maintenance in the next edition of Tarvin Times and ask for a volunteer to undertake the work.

24/128 ASSIMILATION BUDGET

RESOLVED: that the Clerk ask the contractor to cut the hedge/shrubbery back on Tarporley Road between Brown Heath Farm and Cross Lanes.

24/129 NOTICEBOARD – HEATH DRIVE

Responses to the Tarvin Times article regarding a potential noticeboard had been mixed. The person who originally suggested the idea had obtained signatures of people in favour of the idea after asking some of those who were outside the school waiting to collect their children.

RESOLVED: that the Clerk obtain the thoughts of the Primary School.

24/130 CLERK'S REPORT/CORRESPONDENCE

24/130.1 The following e-mail correspondence had been forwarded to Councillors who were provided with an opportunity to comment on them.

- a. Cheshire Association of Local Councils – E Bulletins.
- b. Climate Action Webinars
- c. Tarporley War Memorial Hospital Trust – Big Listening Event
- d. Cheshire West and Chester Council (CWaC) Design Code
- e. CPRE Update September 2024
- f. Information Commissioner's Office – Newsletter September 2024
- g. CWaC Local Plan Parish and Town Council Information Events Report September 2024
- h. Cheshire Community Action Training – Writing successful funding bids – 25th September – 10.00am to 3.00pm
- i. Parish Online Newsletter 52
- j. Highways Volunteering Scheme Video – plus details of work to be carried out close to the A51/A54 roundabout.

A report on the work carried out on 20th September by a team of volunteers along part of the shared user path along the A51 had been forwarded to Councillors. The report was noted.

- k. CWaC Development of the Local Transport Plan
- l. CWaC Digital Connectivity in Rural Areas – 16th October 2024 – 6 till 7pm
- m. CPRE Update September 2024
- n. Chester Cycling Matters – Autumn 2024 Newsletter
- o. Update on funding and support for new .gov.uk domains

24/130.2 Recorded Crime

The meeting noted that in July 2024 there were 7 recorded crimes in Tarvin Parish - 3 public order (1 High Street, 2 Gibson Close), 3 violence and sexual offences (1 Gibson Close, 2 Ardern Close), 1 criminal damage/arson (Woodward Walk)

24/130.3 Tarvinonline

One of the editors had asked for Council's help in finding an additional editor for Tarvinonline.

RESOLVED: to include an article in the next edition of Tarvin Times providing that the position had not been filled

24/131 FINANCIAL MATTERS

24/131.1 August 2024 Payments and Payments between meetings

Councillor Ford had confirmed in writing that all payments had been made as approved by Council.

24/131.2 RESOLVED: that the following payments made since the last meeting be confirmed:

Payments between meetings

Payee and Detail	Amount to be paid inc. VAT	Amount net of VAT (charge against budget)	Budget Provision available before payment
Mustardprint Ltd Printing Newsletter August 2024	195.00	195.00	
Water Plus Ltd Water King George V Playing Field – 11th August to 10th September 2024	39.52	39.52	155.08

24/131.3 RESOLVED: that the following payments be authorised, and that payments be made by internet banking:

Payee and Detail	Amount to be paid inc. VAT	Amount net of VAT (charge against budget)	Budget Provision available before payment
Botanica Landscapes Ltd Grass Cutting August 2024	624.00	520.00	2,320.00
TWM Traffic Control Systems Ltd Installation of Vehicle Activated Signage	450.00	375.00	
A J Gallagher Insurance Brokers Ltd Insurance Year to September 2025	2,009.84	2,009.84	2,500.00
Payroll September 2024	1,604.12	1,604.12	18,334.51
HMRC PAYE and Nat Insce. July to September 2024.	1,578.09	1,578.09	16,730.39

24/131.4 Direct Debits

The meeting noted the following direct debit payments:

British Telecom Plc – 29th August 2024 – Telephone and Internet August 2024 – two venues – £133.59.

Sage Global Services Ltd - 5th September 2024 - Payroll Software September 2024 - £12.00

24/132 LIST OF OUTSTANDING ITEMS

The list was noted.

24/133 ITEMS FOR PUBLICATION

Bench, Vehicle Activated Sign, Play Equipment, Clean Up

24/134 DATE OF NEXT MEETING – Monday 28th October 2024 – 7.15pm – Edna Rose Room, Tarvin Community Centre